



City of Kenyon
 709 2nd Street
 Kenyon, MN 55946
 (507)789-6415
 (507)789-5604 Fax

RIGHT-OF-WAY PERMIT APPLICATION

City Permit Number: _____

- Excavation Permit
 Street Opening Permit
 Obstruction Permit

The applicant is: Owner Contractor Plans Submitted: Yes No

Site Address: _____ Kenyon, MN

Location: (to and from) _____

Date of Application: _____

Description of Project: _____

Applicant Information

Full Name: _____

Billing Address: _____
Street Address *Apartment/Unit #*

_____ *City* *State/Zip* *E-mail*

Contact Person: _____
Phone *24 Hour Number*

License No. _____
Emergency Contact *Phone*

Property Use:	Type of Work	Details
<input type="checkbox"/> Residential	<input type="checkbox"/> Electric	<input type="checkbox"/> New
<input type="checkbox"/> Commercial	<input type="checkbox"/> Telecommunications	<input type="checkbox"/> Repair
<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Gas	<input type="checkbox"/> Disconnect
<input type="checkbox"/> Other	<input type="checkbox"/> City (Water/Sewer/Storm)	<input type="checkbox"/> Replacement

Type of Excavation / Construction

- Trench Hole Plow
 Boring (specify) Other (Describe)

Construction Details:

Length:	Depth:	Conduit/Cable Size:
Width:	Total Linear Footage:	Other:

Right of Way Details

- Roadway
 Sidewalk/Pathway
 Boulevard
 Utility

Schedule: Estimated Start Date: _____ Estimated End Date: _____

Type of Surface to be Disturbed

- Concrete Asphalt/Bituminous Gravel
 Grass / Vegetation Other (Specify)

Structures

- Curb & Gutter Sidewalk Signals
 Apron Other

Obstruction Permit:

- Sidewalk Street Alley
- Other _____

Traffic Control:

Detour Route Needed Yes No

If Yes, describe route (Route Subject to City Approval):

Permit Fees:

Excavation Permit/ Street Opening Permit:

- \$300 Base Permit fee
- \$600 if applied for after work has begun
- _____ lineal ft. x \$.40 per foot

Note: A sketch plan is required for all Standard Use Right-of-Way Permits.

Obstruction Permit:

- \$0.00 Short Term – 8 hours or less
- \$50 Per day over 8 hours

Total Fees: \$ _____ Cash Check

Warning: Before digging call Gopher State One – (800) 252-1166 or dial 811

Acknowledgement and Signature:

The applicant shall perform all work according to the terms of this permit, the City of Kenyon Right of Way Management Ordinance #850 and all other regulations of the City of Kenyon and any special provisions attached to the permit. The applicant shall comply with all applicable laws and ordinances, codes and regulations. The work performed shall be in no way detrimental to the street or to the safety of the public. Applicants shall supply accurate electronic "as-build" drawing files. Contractors must provide a certificate of insurance to the City of Kenyon that complies with all municipal statutory limits of coverage.

Signature: _____ Date: _____

For Office Use Only

REQUIRED INSPECTIONS

- Prior to Backfill
- After Backfill Compaction
- Prior to bituminous paving
- Final Completion

Inspection Notes:



SPECIFICATIONS FOR STREET OPENINGS AND EXCAVATIONS

Contractors shall obtain a permit from the City of Kenyon prior to commencing any work within the City right-of-way. (*Right of Way Management Ordinance #850 available upon request.*)

IMPORTANT: CONTACT GOPHER STATE ONE CALL PRIOR TO EXCAVATION

The following specifications shall be followed for all repairs within the City right-of-way.

1. **Removal:** All bituminous shall be cut to provide a straight clean edge to patch against. All patches shall be rectangular. Sidewalk or curb, where removed, shall be removed to contraction joints. Pads shall be used on equipment outriggers to prevent damage to bituminous. Bituminous patch shall be increased to size to include marks or scars left in bituminous.
2. **Backfill:** Backfill of excavation material shall be compacted in six (6) inch lifts unless sand is used, which may be compacted in twelve (12) inch lifts. Material shall be compacted to 95% Standard Proctor except for the top three (3) feet which shall be compacted to 100% Standard Proctor. Wet clay or loam will not compact and shall not be used as backfill. Sand shall be used for backfill where existing excavation materials are unacceptable as determined by the City of Kenyon. Contractor is responsible for any settling that occurs.
3. **Sidewalk and Concrete Curb Repair:** Replacement shall match size and shape of existing. Sidewalk shall have a minimum thickness of four (4) inches of concrete and four (4) inches of sand base. Concrete shall have 4,000 psi 28 day compression strength and shall have air entrainment of 5.5%_+ 1.5%. Concrete shall be covered or sprayed for curing.
4. **Turf:** All boulevard areas shall be sodded including three (3) inches of topsoil.
5. **Street Repair:** Street shall be repaired with the same section as the existing streets. The minimum section on streets with no defined section shall be five (5) inches of Class 5 aggregate and three (3) inches of bituminous. If the repair is done during a time of the year when hot mix bituminous is not available, a cold bituminous patch shall be made and replaced during the following May with permanent hot mix bituminous. Bituminous shall be rolled with a steel roller compactor. Bituminous edges shall be coated with tack material to assure good adherence. Any work within state or county roads need a separate permit obtained from the state or county.
6. **Warranty:** Contractor shall warranty all repair work for one (1) year from the date of permanent repair completion. Contractor is responsible for repairing any defective work and any problems due to settlement.
7. **Notification:** Contractor shall be responsible for contacting the City of Kenyon at 789-6415 for inspection prior to:

Backfill
After backfill compaction
Prior to bituminous paving
Final completion