

Pursuant to due call and notice thereof, a City Council Meeting was duly held in the City Council chambers at 7:00 p.m. on the 10th day of September 2019. The following members were present: Mayor Doug Henke, Council Members, Dan Rehtzigel, Richard Nielsen, and John Mortensen. Also, present: Attorney Scott Riggs, Engineer Joe Rhein, Administrator Mark Vahlsing, Administrative Assistant Holli Gudknecht, Police Chief Lee Sjolander, Public Works Director Wayne Ehrich, Library Director Michelle Otte, Engineer Derek Olinger

CITIZEN COMMENT

Shawn, who lives at 131 Red Wing Avenue, stated that he has only lived at this residence for six months, but did not receive notice of the Red Wing Avenue project or meetings. It was later discovered that this address will not be affected by the improvements, since they reside north of 2nd Street.

ADOPT AGENDA

Addition: / VI / Presentation / C / Commissioner Update – Barney Nesseth

Motion by Rehtzigel second by Mortensen to approve the amended agenda. Motion carried 4-0-0.

CONSENT AGENDA

Motion by Rehtzigel seconded by Mortensen to approve the Consent Agenda, which includes payment of check numbers, 70084 through 70172; 3318E through 3340E; and additional checks 70173 through 70188. Motion carried 4-0-0.

PRESENTATIONS/PUBLIC HEARINGS

Red Wing Avenue Public Hearing

Public hearing opened at 7:10 pm.

City Engineer Rhein stated that this was a Public Hearing on the proposed 2020 Red Wing Avenue street improvement project. Rhein stated that the City follows State Statute steps to direct the process for Street Improvement projects. The first step was for the Council to order the City Engineer to do a feasibility report.

Then the Council approved the feasibility report and called for a public hearing at the August Council meeting. The third step was to hold the public hearing tonight and have the Engineers present their findings to affected parcel owners. Engineer Olinger presented the findings including the affected project area, existing conditions, proposed improvements, costs and funding, assessments, and the schedule for the project.

Tom Gard, who lives at 428 Red Wing Avenue, questioned how far the improvements would go on 4th Street. He noted that the neighboring gravel lots wash into the street now. Engineer Olinger replied that the improvements will go all the way to the end of 4th Street and the gravel lots are being taken into consideration.

Jake Prondzinski, who lives at 526 Red Wing Avenue, stated that his driveway has a pretty steep slope now and was wondering if the slope would get worse with the improvements. Engineer Olinger replied that their goal was to not make any difficult driveways any worse and hopefully the slope would even be improved. Public hearing was closed at 8:08 pm.

Hiawathaland Transit Program Update

Tracy Holguin from Hiawathaland Transit updated the Council on the 2019 Kenyon-Wanamingo bus service through Three Rivers Community Action. Holguin highlighted that in the first six months of 2019, 4080 rides were provided between Kenyon and Wanamingo. The current bus for this area will be replaced in 2020.

Goodhue County Commissioner Update

Commissioner Barney Nesseth updated the Council on the happenings in Goodhue County. He stated that

the 2020 levy will be set at the September 17 meeting. He expects the increase to be about 3%, which will mainly fall on homeowners versus ag land owners. He also reported that the countywide sales tax was established to bring in \$2 million in revenue per year, but it is actually bringing in closer to \$3 million per year. The countywide trash issue is currently being worked on. The out-laying communities like Kenyon will feel more of the impact of this.

ENGINEERING

2nd Street Sanitary Sewer Improvements

Engineer Rhein stated that the construction on 2nd Street began on August 26th. The contractor has completed installation of the manholes and new sanitary service lines and the paving is done. During the installation of the payment, some soft soils were encountered, which may increase the project costs slightly. Sidewalk work and pavement lining still need to be completed. RAW informed the Engineers that their subcontractor, who was to complete the sewer main lining, would not be able to meet the completion date of September 13. The subcontractor is expected to be here sometime in the next one to four weeks and will require approximately one week to finish the sewer lining. The contractor will be charged if the project goes beyond September 13.

Pay Request #1

Engineer Rhein stated that the RAW is requesting a payment of \$70,668.84 for work completed through September 4, 2019.

Motion by Mortensen second by Rehtzigel to approve pay request #1 to RAW Construction for \$70668.84. Motion carried 4-0-0.

Wastewater NPDES/SDS Permit Renewal

City Engineer Rhein stated that the NPDES/SDS permit and phosphorus management plan were submitted to MPCA on August 30. MPCA notified the City that the permit was received and is in process of being reviewed. The mercury minimization plan will be submitted by the end of the year.

Red Wing Avenue Update

Engineer Rhein stated that a public informational meeting was held on September 5. The Street Improvement Project Public Hearing was held at the beginning of tonight's Council meeting. The next step in the process would be for the Council to Order Plans and Specs for the project. Then approve the proposal for final design engineering.

Resolution 2019-29 Ordering Improvement & Preparation of Plans

Motion by Mortensen second by Nielsen to approve Resolution 2019-29. Motion carried 4-0-0.

Approve Final Design Engineering

Motion by Henke second by Mortensen to approve the proposal for final design engineering at a cost of \$280,410. Motion carried 4-0-0.

EDA/Business Park Development

Engineer Rhein stated that the project team met with the property owners north of the business park concerning the utility extension route. An EDA meeting will be held on September 12 to discuss final layout revisions. The next step is to prepare the final survey and proceed with data collection of topographic and boundaries, wetland delineation, and geotechnical analysis at an estimated cost of \$44,990.

Motion by Rehtzigel second by Mortensen to approve the proposal for the final survey and data collection at the business park development for \$44,990. Motion carried 4-0-0.

LEGAL

Attorney Riggs stated that sale of 411 Bullis had some delays, but should finally close this week.

OLD BUSINESS

Update on Library Carpet Replacement and Painting

Library Director Michelle Otte updated the Council on the carpet replacement and painting project. The Library Board reviewed options for carpet replacement and recommended utilizing carpet squares from Emerson Furniture in Kenyon. These squares are very durable, can be replaced if needed, and commonly installed in commercial applications. An estimate cost for the carpet squares and installation from Emerson Furniture was \$14,061. Administrator Vahlsing stated that there is \$5000 in the 2019 budget and \$ 6,900 in the library capital fund for carpet replacement. The remaining \$2161 could come out of the General Capital Fund. If the carpet is ordered later this year the cost of installation may be lower, due to a design change that would eliminate some labor.

Motion by Rehtzigel second by Mortensen to authorize the go ahead with installing carpet squares later this year after the design change in the carpet squares is available. Motion carried 4-0-0.

Library Director Michelle Otte also discussed painting the library since all the books and shelving will be removed for the carpet installation. Two quotes for painting were received. The library board recommended accepting the lower quote. This cost could also come out of Capital funds.

Motion by Rehtzigel second by Mortensen to authorize the painting of the library at the same time as the carpet replacement. Motion carried 4-0-0.

Update on Police Building Layout – Chief Sjolander

Police Chief Sjolander reviewed a proposed cost estimate for improvements to the former ambulance building. The 2019 budget has \$12,000 in capital outlay toward the building improvements. The 2020 budget has \$15,000. The Chief is requesting approval to start the building improvements this fall with the amount that was in the budget for the current year. A quote for the improvements to the building from L&M Construction noted items that could be completed in 2019 and 2020 based on the budgeted amounts each year.

Motion by Henke second by Nielsen to authorize using the 2019 budget amount of \$12,000 for L&M Construction to begin remodeling the ambulance building this year. Motion carried 4-0-0.

NEW BUSINESS

Further Discussion on Brush Compost Pile

Public Works Director Ehrich discussed some ideas to improve the brush/compost dump area, including the installation of security cameras to monitor unauthorized dumping. Ehrich obtained a proposal for the cameras and installation from WH Security at a cost of \$8185. The cost could come out of Street Department Capital fund. Ehrich discussed other options for the site including fencing which would not be practical in this area and renting or purchasing a chipper which would be very costly. Alternatives to burning the pile are still being looked into. Public Works will try to time the controlled burning for early spring or late fall when residents have windows closed.

Motion by Rehtzigel second by Mortensen to approve adding security cameras at the brush/compost site. Motion carried 4-0-0.

Resolution 2019-28 Adopting the 2020 Preliminary Budget & Levy

Administrator Vahlsing stated that the proposed budget and levy were reviewed at the Council work session on September 4. It was decided to set the maximum levy at 6.6%. The preliminary maximum levy certification resolution must be submitted to Goodhue County by the end of September. The final levy must be adopted by the end of December. The levy can be lowered between now and the end of the year, but it cannot be increased.

Motion by Nielsen second by Mortensen to approve Resolution 2019-28 adopting the 2020 preliminary

budget and levy. Motion carried 4-0-0.

Motion by Nielsen second by Rechtzigel to recommend setting the Truth in Taxation meeting for December 3 at 6:30 pm. Motion carried 4-0-0.

Appoint Person to Vacant City Council Seat

Resolution 2019-30 Appointing Council Member

Administrator Vahlsing stated that the two interested persons for the vacant council seat were interviewed on September 4. Council members were impressed with both candidates and felt both had futures in City politics. However, Tom Gard had more experience in some areas. Gard will also be appointed to the EDA to replace Dan Rechtzigel.

Motion by Mortensen second by Rechtzigel to approve Resolution 2019-30 appointing Thomas Gard as a Council Member. Motion carried 4-0-0.

Memorial Bench in honor of Mayor Engel

Administrator Vahlsing stated that the former Mayor's family has requested that a bench be installed in his honor. Both the Security State Bank of Kenyon and Central Minnesota Power Agency have agreed to pay for the cost of the bench in his honor. Possible locations of the bench were discussed. The Mayor's family asked about putting it in front of City Hall or the library. After further review it would be difficult to install in front of City Hall or the Library due to the ramps and the handicap accessible entrances to the building. Another location to consider would be Depot Park. There are benches in the park that could be replaced. The cost of a bench would be approximately \$1200.

OTHER BUSINESS

Schedule of Upcoming Meetings

KMU Meeting: Wednesday, Sept. 18st @ 6:00 p.m.

City Council Meeting: Tuesday, October 8th @ 7 p.m.

CMPAS Annual Meeting: Thursday, October 10th @ 4:30 p.m.

COUNCIL AND STAFF GENERAL COMMENTS

Rechtzigel reminded everyone of the Kenyon Area Historical Society's 1st Annual Oktoberfest to be held on Saturday, September 14. The Society would like to promote the Gunderson House more to increase community use of the house.

Mortensen thanked Tom Gard for stepping up to accept the council position and also Teresa Cruz for her interest.

Nielsen was glad to see a full Council again.

Mayor Henke welcomed Tom aboard and hoped the best for Teresa. He also reminded everyone to remember 9/11.

Administrator Vahlsing welcomed Tom Gard.

Engineer Rhein voiced his continued confidence in the Council.

Attorney Riggs also welcomed Tom to the Council.

Motion by Henke second by Rechtzigel to adjourn the meeting at 9:55 p.m.

Holli Gudknecht, Administrative Assistant

Douglas Henke, Mayor